

Featured Project: Sanger Sequencing Load Only

1. After creating an account and logging in, navigate to our core by clicking “list all cores”, then selecting ICBR Gene Expression & Genotyping.

The screenshot shows the iLab/CrossLab system interface. The 'Core Facilities' page is displayed, listing various cores. The 'ICBR Gene Expression & Genotyping' core is highlighted with a pink circle. The table below shows the details of the cores:

Core Name	Primary Contact	Email	Phone Number
University of Florida			
CTSI Regulatory Knowledge and Research Support Program	RKRS Support	CTSI-RKRS-L@lists.ufl.edu	352-265-8909
University of Florida — ICBR			
ICBR Bioinformatics	W. Brad Barbazuk	bbarbazuk@ufl.edu	(352) 273-8624
ICBR Business Services	Heather Voet	hvoet@ufl.edu	(352) 273-9461
ICBR Cyberinfrastructure	Jeremy Jensen	jeremy.jensen@ufl.edu	(352) 273-9274
ICBR Cytometry	Andria Doty	sun30@ufl.edu	(352) 273-8186
ICBR Electron Microscopy	Paul Chipman	pchipman@ufl.edu	(352) 294-1790
ICBR Gene Expression & Genotyping	Yanping Zhang	yanp@ufl.edu	(352) 273-8043
ICBR Lab Classrooms	Nadia Clark	ndclark@ufl.edu	(352) 273-5217
ICBR Monoclonal Antibody	Angel Sampson	angel.sampson@ufl.edu	(352) 273-8039
ICBR NextGen DNA Sequencing	David Moraga	moraga@ufl.edu	(352) 273-8053

Displaying 10 of 13 results. Page 1 of 2.

2. After clicking on the core, navigate to the “Request Services” tab where you will see a list of our services offered.

The screenshot shows the 'Request Services' tab for the ICBR Gene Expression & Genotyping core. The 'Request Services' tab is highlighted with a pink circle. The page displays instructions for submitting a request, shipping information, and a list of services offered.

INSTRUCTIONS: Please click open the Project category of interest (e.g. Microarray) to view more information about the project. **Click on the request service button to the right of the project request** (e.g. Affymetrix Full Service) to complete and submit the project request form.

SHIPPING INFORMATION:
 Samples can be delivered in person (ICE/DRY ICE), shipped to ICBR (preferably via FedEx on dry ice), or dropped off at our drop off refrigerator. ICBR does not recommend that samples requiring extreme conditions or immediate assistance be left in the sample drop off refrigerator.
 Drop off refrigerator (ONLY FOR BIOANALYZER/TAPESTATION and FRAGMENT ANALYSIS SAMPLES) is located in the ICBR Room 185, on the right hand side.
 If a sample is being shipped, please make sure that it will not arrive on a day that ICBR is closed (weekends and UF holidays). ICBR recommends that samples are shipped at the beginning of the week, to allow time for them to arrive before the weekend.

SHIPPING ADDRESS:
 UF ICBR GENE EXPRESSION
 2033 Mowry Road, Room 178B
 University of Florida
 Gainesville, FL 32610
 ATTN: Yanping Zhang, PhD

Special Instructions: Be sure to label the box as temperature sensitive. Please include any necessary or significant additional information

Services Offered:

- Antibody Sequencing (1)
- Cell Line Authentication (Human) (1)
- Custom Project (1)
- Digital PCR Analysis (1)
- Genotyping (3)

3. Scroll to the category of the project you want, and click the triangle to drop down more information. Select “Initiate Request” after reviewing the description and ensuring this is the correct project.

efacilities.org/sc/3299/icbr-gene-expression-genotyping/?tab=services

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About Our Core | Schedule Equipment | **Request Services** | View All Requests | Reservations

▼ Project Requests

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- ▶ Antibody Sequencing (1)
- ▶ Cell-Line Authentication (Human) (1)
- ▶ Custom Project (1)
- ▶ Digital PCR Analysis (1)
- ▶ Genotyping (3)
- ▶ Microarray (4)
- ▶ RNA DNA QC (3)
- ▶ RNASeq & NextGen Related Services (1)
- ▶ Sample Prep (1)
- ▶ **Sequencing Load Only (1)**

Sequencing Load Only (Sequencing Load Only)

Five different load only services are offered. They are 1) Edited Load only: 700-1100 bases; 2) Edited Load only: Up to 600 bases; 3) Un-edited Load Only; 4) MLPA Load Only: Marker pre-added; and 5) MLPA Load Only: Marker to be added. For MLPA Load Only services, electrophoresis, fragment analysis and raw data delivery are included.

- ▶ Single Cell Analysis (1)
- ▶ Training (1)
- ▶ qPCR (4)

Initiate request

4. Type your name into the search bar, your institution/lab should appear as well. Select it and click “Proceed.”

efacilities.org/sc/3299/icbr-gene-expression-genotyping/?tab=services

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ILab Operations Software

system updates (Oct. 2017) | HELP | my profile | logout Laura Hagerty

Search cores and services... **Go!**

ICBR Gene Expression & Genotyping

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Fragment Analysis

person **search within:** ☐ current customers ☐ this institution ☒ all

Laura Hagerty ICBR Gene Expression & Genotyping Core (UF) Lab laura.hagerty@ufl.edu (352) 273-8055

Proceed **Cancel**

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 ufl-coreefacilities.org | [privacy policy](#) | [pdf](#) | [security policy](#)

5. Fill out the details of this form with all necessary information, and upload sample names in a worksheet format. Be sure to select either V1 or V3 dye. Do not worry about the request name ICBR-GE-[CID], this will auto-complete upon submission.

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Sequencing Load Only

Request Name: ICBR-GE-[CID]
 Customer: Laura Hagerty Lab: ICBR Gene Expression & Genotyping Core (UF) Lab
 Email: laura.hagerty@ufl.edu Phone: (352) 273-8055

Labels

1) Forms and Request Details (see bottom of list to add items to this request)

View Form: Sequencing Load Only Form Visible Not Started Save Progress

Please complete the form below and click 'save completed form' to provide the core with details regarding your request. Required fields are marked by a red star.

SPECIAL NOTE: PCR Product in 96-well Plate: Send 5-10ul of unpurified PCR product (Send more if that plate of template will be sequenced with several different primers). Please send purified PCR products if you see multiple bands after amplification. Normalize the plate of PCR product. Concentration should be 10-20ng/ul for up to 400bp fragment; 20-40ng/ul for 500-900bp fragment and 40-50ng/ul for PCR product greater than 1000bp. Use deep well (V bottom) plates. Seal plates with strip caps or cap mat (non-UF). Campus customers can use foil or tape seals.

★ Date: 10/19/17

★ Number of Plates: 1/2 plate

★ Plate ID(s): 48 samples, A1 through H6

★ Will you provide primer? ☐ Yes ☒ No

★ Sequencing Type: Un-edited Load Only

★ BigDye Terminator: v.3.1

Additional Information (If applicable, list name(s) of primer(s)/Marker for MLPA):

6. Save your form if you have finished it, or save a draft to come back to later. Input your payment information, using the account or credit card that you would like to project billed to. When you are finished, either submit the request to our core, or save a draft if it is not complete.

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Please save your form! save completed form save draft of form lock and save form

Item	Description	Note	Status
Schedule Consultation	description: click to edit	note: click to edit	Not Started
Receive Sample(s)	description: click to edit	note: click to edit	Not Started
Capillary Run	description: click to edit	note: click to edit	Not Started
Deliver Raw Data	description: click to edit	note: click to edit	Not Started

You have no issued vouchers to apply.
 Build a quote, or add components to a new or running request using the 'add' links above.

2) Cost

Please provide the customer with a final quote for this request. The quote will be based on the services and charges you have added above and any "buffer" you have added. The "buffer" amount is for services or charges that you have not yet defined but that you expect to arise during the course of the request.

Add value or percent buffer:
 as percentage amount: 0 %

Quote (total predicted cost):
 \$0.00 (automatic total of any services, charges or buffer added to this request)

3) Payment Information

Please enter the UF Chartfield UF Chartfield Select UF Chartfield...

enter additional payment information

Skip approval? ☐

submit request to researcher save draft request Cancel

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7. You are now finished, and should receive an email from no-reply@ilabsolutions.com with a copy of your form and a GE-ID number which we will use to track your project. Please print the form and bring it with you when you deliver your samples.
8. Drop off your samples and form with GE-ID to ICBR Gene Expression & Genotyping Core, located in CGRC Room 178B. If you are shipping your samples, please be sure to include your name, your institution/lab, and GE-ID. We recommend sending temperature-sensitive samples on dry ice. Please clearly address the package as follows:

UF ICBR GENE EXPRESSION
2033 Mowry Road, Room 178B
University of Florida
Gainesville, FL 32610
ATTN: Yanping Zhang, PhD

If you have any additional questions, please feel free to contact our core at (352)-273-8036, or email us at ICBR-GeneExpression@ad.ufl.edu. Thank you!