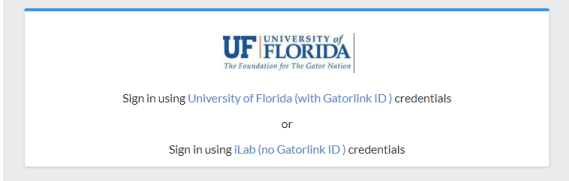


Internal Registration

Instructions:

1. **Navigate** to <https://ufl.corefacilities.org>
2. **Click** on the 'University of Florida' link and **enter your Gatorlink** credentials



3. **Upon successful authentication**, you will be prompted to **select your PI/Group** from the pull down list and provide your phone number. Select the Last, First (UF) Lab. **⚠ DO NOT** select the 'first register the lab account' **until** you have looked for your PI in the drop down list - **see note at bottom of screen.**

A screenshot of the 'iLab Account Registration' form. It is addressed to 'Hello Marilia Pires'. The form includes a welcome message and instructions: 'Welcome to iLab! Please choose your PI or group to get started! If you do not see your PI/Group in the drop down list, please first register the lab account.' The form fields are: 'PI/Group' (a dropdown menu with the text 'Please select your lab/PI ...'), 'First Name' (filled with 'Marilia'), 'Last Name' (filled with 'Pires'), 'Email' (filled with 'marilavp@ufl.edu'), and 'Phone number' (empty). There are 'register' and 'cancel' buttons at the bottom.

4. **Upon completing** the form, **click 'Register.'** Typically within the first **24 hours**, you will receive notification that your **account has been created.** ★ If you encounter any issues, email ICBR-iLab@ad.ufl.edu.



If your PI does not have an account, visit <https://biotech.ufl.edu/ilabregistration/> and fill out the form you are routed to. Within 24 hours, you should receive an email of your account creation.
